



## Proposal to AAPG Foundation

Proposals will be reviewed by the AAPG Foundation within 90 days. Proposals which fall within the established guidelines will be presented to the Foundation Trustees at their next regularly scheduled quarterly meeting. Feedback on the status of the proposal will take place within two weeks after the review by the Foundation Trustees.

---

Organization Name:

Address:

City, State, Zip, Country

Phone:

Fax:

Web site:

---

Primary Organization Contact:

Title:

Phone:

E-mail:

---

Person making this request:

Title:

Address:

City, State, Zip, Country

Phone:

E-mail:

---

Project Title:

Total Cost:

Amount Raised:

Amount Requested:

Total Project Budget:

Organization's Current Budget:

Period this funding will cover:

Anticipated Project Completion Date:

Total Support Received To Date:

Support received for the funding request for the past three years:

---

Primary Program Area: **Choose one:**

Give a brief description of how the proposal fits within the Primary Program area(s) indicated above.  
(Limit: 300 words maximum)

Provide an executive summary of the project.

(Limit: 600 words maximum)

Provide a summary description of the organization, including:

- ✓ Date and place of formation
- ✓ Purpose or mission statement
- ✓ Any pertinent history
- ✓ Primary programs and activities
- ✓ Population served
- ✓ Description and location of facilities
- ✓ Primary sources of funding
- ✓ If the organization is a school, show the grades taught and current enrollment

Provide a program or project description for which the proposal is made, including:

- ✓ The geographical area served
- ✓ The target population and the need the funding will address
- ✓ How the project will benefit the organization and its charitable purpose
- ✓ How the organization expects to fund continuance of the program or maintenance of the project after this funding has been spent
- ✓ The source of the commitments made and the plans for raising the balance

Describe how this program or project serves to fulfill the AAPG Foundation's mission to support educational, charitable and scientific objectives that directly and indirectly benefit the geologic profession and general public.

If awarded, are you able to provide quarterly progress reports verifying that funds have been expended in the manner requested and approved? (yes/no)

Are you an AAPG Member? (optional)

How did you hear about the AAPG Foundation?

## **Submit Your Proposal**

Send this submission as an email attachment to [info@aapgfoundation.org](mailto:info@aapgfoundation.org) along with the following documents.

Attach:

- ✓ Timetable or schedule to project completion
- ✓ Collaborative or cooperative support - current listing and explanation of agreements with other organizations
- ✓ Listing of other funding sources
- ✓ Budget itemization

### **Choose one category:**

#### **If you represent an organization within the U.S.**

- ✓ One copy of the most recent IRS determination letter showing the applicant to be qualified as a 501(c)(3) organization and classified as a public charity (not a private foundation under 509(a)(1) or (2) of the Code)
- ✓ One copy of the most recent Form 990 filed by the applicant with the IRS (if within the U.S.)
- ✓ One page organizational chart (if applicable)

#### **If you are an individual within the U.S. and do not represent an organization**

- ✓ [Form W-9](#)

#### **If you represent an organization outside the U.S.**

- ✓ Appropriate charitable documentation
- ✓ One page organizational chart (if applicable)

**If you are an individual outside the U.S. and do not represent an organization**

✓ [Form W8-BEN](#)

Electronic submission of this proposal constitutes approval by the authorized officer listed on page one of this form.